Plone DropDown Menu IT Manual

# Add New Item

1. Go to main/home page of site.
2. Go to Contents on the GreenBar.
3. On the GreenBar of the Contents Page, Add New > Folder
4. Title the Folder Appropriately.
   1. Leave Exclude from Navigation unchecked!
5. Publish the New Folder.
   1. There is now a new item in the Dropdown Menu visible to users!
6. To rearrange the ordering of the items, go back to MainPage > Contents.
7. Drag and Drop the new ordering.
8. The item is now in the order you left it in Contents.

# Changing the CSS of the Dropdown Menu

Plone Documentation - <http://plone.org/products/plone-drop-down-menu>

Go to <http://sjoseph.ucdavis.edu/portal_skins/custom/public.css/manage_main>

And <http://sjoseph.ucdavis.edu/portal_skins/custom/drop_down.css/manage_main>

Customize the following elements in your's css files to change the appearance of drop down menu:

* #portal-globalnav - global navigation bar
* #portal-globalnav .csshover li.plain a, #portal-globalnav li a - global navigation link
* #portal-globalnav .csshover li.plain a:hover, #portal-globalnav li a:hover - global navigation link hover
* #portal-globalnav .csshover li.plain ul, #portal-globalnav li ul - global navigation drop-down box
* #portal-globalnav .csshover li.plain ul li a, #portal-globalnav li ul li a - global navigation drop-down link
* #portal-globalnav .csshover li.plain ul li a:hover, #portal-globalnav li ul li a:hover - global navigation drop-down link hover

# HTML EXCERPT

<div id="portal-header">

<p class="hiddenStructure">Navigation</p>

<ul id="portal-globalnav">

<li class="selected" id="portaltab-index\_html-level1"><a href="http://sjoseph.ucdavis.edu" title=""><span>Home</span></a></li>

<li class="plain" id="portaltab-ewic-level1"><a href="http://sjoseph.ucdavis.edu/ewic" title="" class="hasChildrens"><span>Encyclopedia of Women and Islamic Cultures</span></a>

<ul class="globalSectionsLevel1">

<li class="plain" id="portaltab-overview.htm-level2"><a href="http://sjoseph.ucdavis.edu/ewic/overview.htm" title=""><span>EWIC: Volumes and Supplements</span></a></li>

<li class="plain" id="portaltab-ewic-editors-level2"><a href="http://sjoseph.ucdavis.edu/ewic/ewic-editors" title="" class="hasChildrens"><span>EWIC Editors</span></a>

<ul class="globalSectionsLevel2">

<li class="plain" id="portaltab-Editorspage.htm-level3"><a href="http://sjoseph.ucdavis.edu/ewic/ewic-editors/Editorspage.htm" title=""><span>EWIC: Print Editors</span></a></li>

<li class="plain" id="portaltab-EWIC\_online\_iab.htm-level3"><a href="http://sjoseph.ucdavis.edu/ewic/ewic-editors/EWIC\_online\_iab.htm" title=""><span>EWIC: Online Advisory Board</span></a></li>

</ul>

</li>

</ul>

</li>

</ul>

<div class="mobileMenu"></div>

</div>